



1-888-MY-HRMGR
A PEOPLEWORKPLACE COMPANY



COMPREHENSIVE HR SOLUTIONS | INCREASED RESOURCES | COMPLIANCE EFFICIENCY

WHAT YOU WILL RECEIVE

HR ESSENTIALS

- ▼ **HR Expert Guidance** Get answers from our HR experts for accurate and effective guidance addressing employee matters that deal with a variety of workplace concerns and business-critical HR matters.
- ▼ **Access to HR Resources** Access all our free resources, including webinars, newsletters, updates on employment policies and more.
- ▼ **Employer Forms and Templates** Receive job descriptions, termination letters, hiring forms, I-9's, and more. You can even store and manage your documents for e-signature with our cloud based HCM Documentation technology.

HR CONFORMANCE

- ▼ **HR Support, Plus Online Training** (10 training credits from our online training library) HR management support and training on a host of HR and related topics, such as, Compliance, Harassment Avoidance, and Ethics.
- ▼ **Recruiting Support** Assistance with sourcing of candidates and on-boarding new employees. We will build the job description, post job, screen applicants, set appointments and complete on-boarding with our cloud-based ATS technology.

HR MANAGED SERVICES + ADD ON SERVICES

- ▼ **Dedicated Expert** Your own dedicated HR Expert to help you navigate through daily HR operational challenges and develop specific HR strategies tailored for your business.
- ▼ **HR & Confidential Hotline** Add our hotline to provide a safe environment for employees to discuss and report issues, supporting your Open-Door Policy, before they become problems. (Confidential issue reports are sent to the designated Manager.)

ESSENTIALS
\$499 MONTHLY

CONFORMANCE
\$749 MONTHLY

HR MANAGER
SPECIAL PRICING

*separate pricing for groups over 100

WHO BENEFITS FROM OUR HR HELP?

Businesses with no HR expertise onsite.

Businesses that need strategic management or executive support.

Businesses that need updates on HR policies, resources, and changing employment laws.

Businesses that need interim HR support during a position gap or leave.

Businesses that need help with employee investigation, HR audit or special projects.

Businesses with small to mid-sized teams, typically with groups of 100 or less.

Businesses that need a safe place for employees to discuss and file complaints confidentially.

Businesses with limited HR budgets, but still need access to HR resources.

Businesses with daily HR challenges, high turnover, workplace safety issues, employee complaints and trouble managing diverse teams or inexperienced managers.

SCHEDULE YOUR FREE CONSULTATION TODAY ▼ 888.694.7647 ▼ www.hopkinshr.com