

NATIONAL ASSOCIATION OF ELEVATOR CONTRACTORS
BOARD OF DIRECTOR NOMINATION

GENERAL GUIDELINES

1. To be eligible for election to the Board of Directors, a Contractor or Supplier member must have been a member in good standing for at least one (1) year prior to said election.
2. Nominees and Board Members **must be a duly authorized representative** of their company.
3. Of the four nominees, three (3) will be Contractor members and one (1) will be a Supplier member. A Dual member (Contractor-Supplier) is considered a Supplier member for purposes of Board service.
4. A Director must be able to devote a good deal of time to the duties of the position. This is a three-year commitment for Contractor and Supplier directors. The quality of the Board of Directors has a direct influence on the future of our Association.
5. Of the three (3) Contractor directors, one (1) will be elected to the presidency before the term is over. Each Contractor nominee must be aware of the possibility of moving into the presidency during his or her term and be willing to serve in this capacity if called upon.

NAEC BOARD CANDIDATE CRITERIA

As candidates are chosen for nomination to the NAEC Board, they should be evaluated against the following criteria:

As a member of the Board, would this individual:

- Represent NAEC in a positive and supportive manner at all times and in all places?
- Represent the interests of all the members of the Association and not favor special interests inside or outside the Association?
- Not use the Association or his service on the Board for his own personal advantage or for the advantage of his friends or supporters?
- Work with and respect the opinions of his peers and leave personal prejudices out of all Board discussions?
- Keep confidential information confidential?
- Approach all Board issues with an open mind, prepared to make the best decision for all members of the Association?
- Do nothing to violate the trust of those he is elected to serve?
- Focus his effort on the mission of the Association and not on his own personal goals?
- Never exercise his authority as a Board member except when acting in a meeting with the full Board or as delegated by the Board?
- Observe the parliamentary procedures and display courteous conduct in all Board and committee meetings?
- Avoid conflicts of interest between his position as a Board member and his personal life and be willing, should a conflict arise, to declare that conflict before the Board and refrain from voting on matters in which he has a conflict?
- Support in a positive manner all decisions made by the Board, even when he is in a minority position on such actions?
- Be interested in more than the honor?
- Be in reasonably good health?
- Be able to work with other people?
- Be able to cope with the limelight and withstand criticism?
- Be able to communicate effectively not only with other Directors, the membership and other associations, but with the public as a whole? A Director is a spokesperson for the Association and the industry.
- Be able to subordinate his regional, personal and business interest for the good of the Association?
- Personal conduct favorably reflects on the general membership?
- Spouse reflect a personality of helpfulness and cooperation and maintain the same personal conduct standards as the Board member?

NAEC PROPOSAL FORM FOR RECOMMENDING CANDIDATES FOR NOMINATION TO THE BOARD OF DIRECTORS

My nomination is for a Contractor Director Supplier Director

My proposed Nominee is: _____
(MAY BE A SELF-NOMINATION)

His/Her Company is: _____

His/Her Position is: _____

To assist the Nominating Committee, please evaluate this individual as objectively as possible.

	EXCELLENT	GOOD	FAIR	UNKNOWN
Ability to communicate effectively both by writing and speaking				
Ability to withstand pressure and/or criticism that may come with a leadership position.				
Personal standard of conduct				
Knowledge of the problems and opportunities confronting our industry.				
Leadership ability				

I feel the proposed nominee would make a good Board Member because:

Signed by: _____

Print name: _____

Company: _____

Return by March 30, 2018 to: Craig Zomchek
NAEC
1298 Wellbrook Cir
Conyers, GA 30012

"Thank You"

Photocopies of this form are acceptable for use in making additional recommendations.
SEE REVERSE SIDE FOR CANDIDATE CRITERIA